



## FEE SCHEDULE AND POLICY 2023

St Paul's College provides competitive, low fee-structured education facilities. The expectation is that families will be prompt and reliable with their payment. This enables the College to provide high quality facilities and excellent educational outcomes.

### College Fee Structure

<b>Application Fee</b>	\$100	Non-refundable and payable per student upon lodgement of the enrolment application.
<b>Enrolment Deposit</b>	\$200	Payment upon enrolment acceptance, amount is payable and credited towards the first term's fees.
<b>Tuition Fees</b>	Refer table below	<p><b>An 'All Inclusive Annual Fee' that is payable no later than 28 February 2023</b> unless repayment arrangements have been agreed with the Business Manager.</p> <p>Covers the cost of tuition, the supply of stationery, excursions, camps, faculty consumables, ICT infrastructure, school magazine, 24 hr insurance &amp; ambulance cover. Additionally, for Year 5-12 students, it also covers hire of textbooks.</p> <p><b>The first payment of your Tuition Fee is to be made in January 2023 prior to school commencing.</b></p>
<b>Subject Levies</b>		<p>Assists in meeting the cost in providing a number of subjects where material inputs are high.</p> <p><b>This includes VET, Trade Training Centre Courses and Outdoor Education.</b></p> <p><b>Workbooks and Exam Revision Guides (if applicable) will be charged separately to your account throughout the year.</b></p>
<b>Building Fund Voluntary Contributions</b>		Tax deductible voluntary contributions can be made to our Building Fund at any time to assist funding of future capital development projects.

### Tuition Fees

Payments are entirely flexible and families are encouraged to pay their fees by the frequency that most suits their budget.

Repayment plans should be established **by 31 December 2022 with the first payment required to be made in January 2023 prior to school commencing.**

	Reception – Year 2	Year 3	Year 4	Year 5 & 6	Year 7	Year 8	Year 9	Year 10	Year 11 & 12
Tuition Fee	\$3,640	\$3,950	\$4,370	\$4,680	\$5,200	\$6,240	\$6,760	\$7,280	\$7,800
Edmund Rice Foundation Donation	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60
<b>Total Cost</b>	<b>\$3,700</b>	<b>\$4,010</b>	<b>\$4,430</b>	<b>\$4,740</b>	<b>\$5,260</b>	<b>\$6,300</b>	<b>\$6,820</b>	<b>\$7,340</b>	<b>\$7,860</b>
<b><i>Repayment amounts based on Tuition Fee + ERF</i></b>									
Quarterly (x4)	\$925	\$1003	\$1,108	\$1,185	\$1,315	\$1,575	\$1,705	\$1,835	\$1,965
Monthly (x10)	\$370	\$401	\$443	\$474	\$526	\$630	\$682	\$734	\$786
Fortnightly (x20)	\$185	\$201	\$222	\$237	\$263	\$315	\$341	\$367	\$393

### Camps & Retreats

Costs for camps & retreats are included in the Tuition Fee. Attendance at camps & retreats is compulsory. If for any reason your son or daughter is not able to attend the camp or retreat, or is cancelled for any reason, no refund is available.

### Timing of Invoices

All fees will be invoiced yearly in advance in early January 2023. Repayment arrangements for fees need to be made with the College to ensure repayments commence in January prior to school commencing.

### Families Experiencing Financial Difficulties

Families experiencing difficulty in meeting the fee requirements of the College can request assistance by completing an 'Application for Fee Remission'. An assessment will be made as to eligibility and an interview &/or supporting documentation requested to enable a confidential and considerate assessment of your circumstances. The form is available upon request from the College Office and if you require assistance in completing this form, please contact the Business Manager by no later than the **20 January 2023**. All discussions and arrangements are strictly confidential.

### School Card

With the changes announced to the income thresholds by the State Government for determining School Card eligibility, this method is no longer used to determine financial hardship fee remissions. All families seeking financial assistance will need to complete an 'Application for Fee Remission' and provide supporting income verification information to enable an assessment of your circumstances to be made.

### Sibling Discounts

St Paul's College offer sibling discounts to any family who has more than one child at St Paul's College. The basis of the discount is that the eldest child pays full fees and the discount applies to younger siblings as follows:

No. of children at St Paul's	2	3	4 or more
Tuition Discount	10%	20%	40%

In addition, we also offer a discount where siblings attend another Catholic School:

No. of children	1	2	3	4 or more
Tuition Discount 2%		4%	6%	8%

The discount will automatically be applied to St Paul's students from the same family. An application form must be completed online when your Payment Options form is submitted.

### Payment Terms

Tuition Fees are payable in full by no later than **28 February 2023** unless other repayment arrangements have been agreed with the Business Manager. Where a repayment arrangement has been agreed, it should be on the basis that all fees are paid by **31 October 2023**. Repayment plans should be established on enrolment or upon receiving your yearly invoice.

### Settlement Discounts

Families who pay the annual tuition fee in full by **28 February 2023** will receive a 3% discount.

### Payment Arrangements

Payment arrangements can be made weekly, fortnightly, monthly and by term. A 'Payment Options Form' is to be completed following receipt of your yearly invoice.

### Payment Options

School Fees can be paid by Direct Debit from your Bank Account, Cash, Cheque, BPay, QkR, Credit Card or Centrelink.

### Enrolment withdrawal

Where you intend to withdraw your child from St Paul's, one full term's notice will be required. This must be in writing, addressed to the Principal. Failure to provide this advance notice will incur a term's tuition fee.

### Late Payment Administration Charges

Any family which has not made payment or arrangements for all fees and charges by **28 February** each year will be charged with a late payment administration charge of \$100. In addition, a charge of \$50 per month will apply for every month an agreed arrangement is not in place or an agreed arrangement is in default during the year. **Any family with a payment plan that is not in default will not be subject to the late payment administration charge.**

### Questions

Please contact Tim Martin, Business Manager (Ph: 8334 8300) should you require any clarifications regarding our Fee Policy.